

VETERANS AND DEPENDENTS OF VETERANS

Programs of Livingstone College are approved by the North Carolina State Approving Agency for the enrollment of persons eligible for educational assistance benefits from the U. S. Department of Veterans Affairs (DVA). Entitled veterans, participants in the Montgomery *GI Bill*® Contributory Program, active-duty guards, drilling reservists, and eligible spouses and children who have applied, met all admissions criteria, been fully accepted, actively matriculated, and completed the business office validation may be certified to the DVA Regional Office as enrolled and in pursuit of an approved program of education.

Veterans and Dependents of Veterans may apply for benefits with the Department of Veterans Affairs via the Veterans On-Line Application at <http://vabenefits.vba.va.gov>. The DVA will notify the applicant of his/her eligibility. The normal waiting period for a new applicant is six (6) to eight (8) weeks. Once the eligibility has been determined, DVA will issue a Certificate of Eligibility (COE) with instructions to submit the COE to the School Certifying Official (SCO).

Transfer students who received benefits at a previous college/university and want to have the benefits continued, must complete a Request for Change of Program or Place of Training Form. Veterans will complete form 22-1995. Dependents will complete Form 22-5495. These forms are also required if a veteran and/or dependent changes his/her program of study after enrolling/matriculating at the College. Forms may be obtained from the SCO or on the DVA website.

A student must be enrolled for 12 or more semester hours to be considered a fulltime student. Hours less than 12 is part-time status. Students are responsible for reporting any changes (enrollment status, name, address, program of study) to the SCO.

Students receiving VA benefits must certify their enrollment by completing the Veterans and Dependents Educational Benefits Agreement each semester via their student email.

For further information on benefits, contact the Department of Veterans Affairs at 1-800-827-1000 or for *GI Bill*® benefits at 1-888-442-4551.

Contact information for the Livingstone College School Certifying

Official: Mailing address: Livingstone College
Office of the Registrar
701 W. Monroe Street
Salisbury, NC 28144

Office location: Price Administration Building, Room 209
Email: registrar@livingstone.edu
Telephone: 704 216 6158 or 704 216 6925

“GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at www.benefits.va.gov/gibill.”